

# DOCUMENT CHECKLIST FOR PARTNERSHIP

## CERTIFIED TRUE COPY DOCUMENT

How to certify the documents as 'certified true copies' to bank's requirements



### STEP 1

Partnership Agreement needs to be Certified True Copy by 2 Partners before submission to the bank

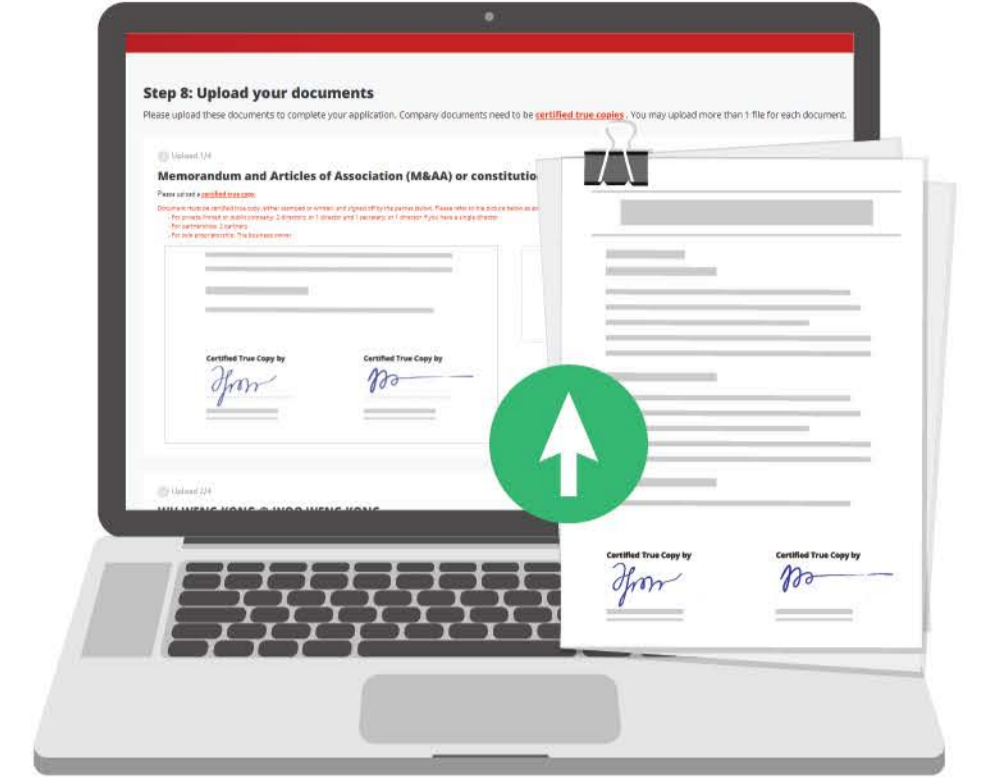


### STEP 2

'Certified True Copy by' to be stamped or written at the bottom of the first page of the Partnership Agreement document for the 2 signors

### STEP 3

Get both signors to sign off (as shown by illustration)



### STEP 4

Upload a pdf copy of this Certified True Copy Partnership Agreement as part of the application

## IDENTIFICATION DOCUMENTS

How to provide the required identification documents (images) according to bank's requirements

### IMAGE 1: NRIC/PASSPORT & SIGNATURE



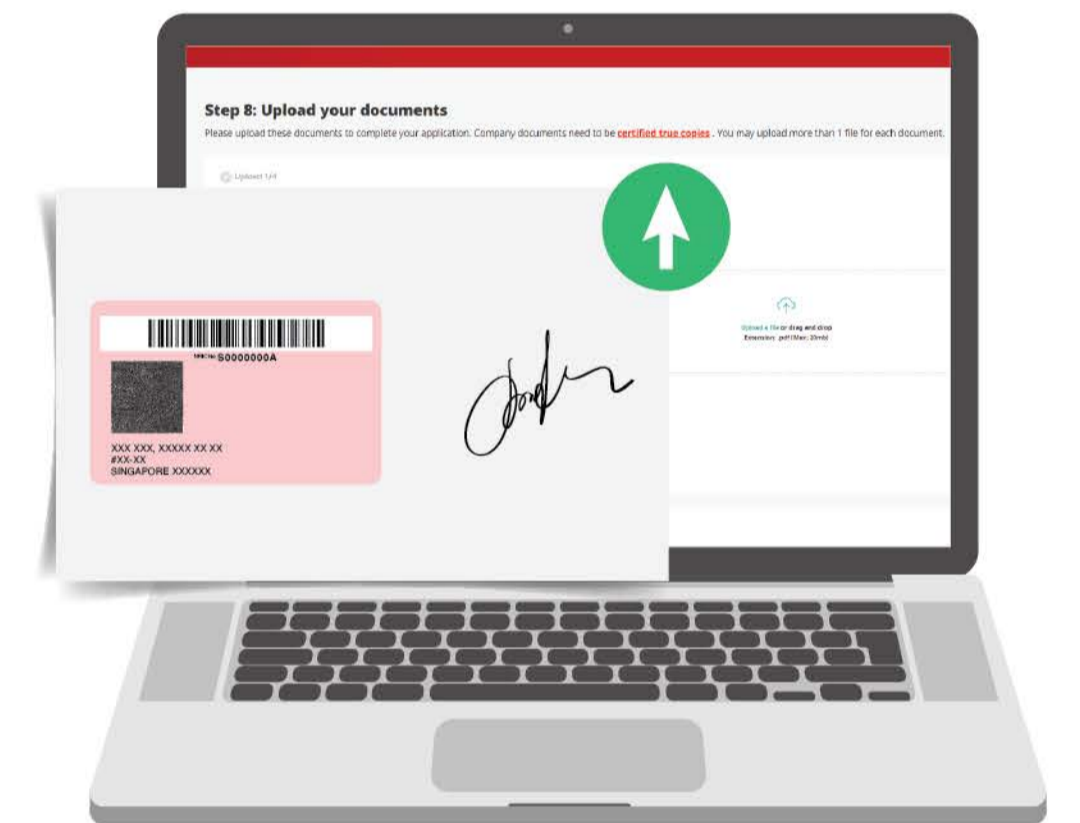
### STEP 1

On a white piece of paper, place your back of NRIC/Passport on the **left side** of the paper. Indicate your signature to the right of the NRIC/Passport



### STEP 2

Take a photo in **landscape (horizontal)** format



### STEP 3

Upload this image for the application

### IMAGE 2: FRONT OF NRIC/PASSPORT WITH OWNER OF NRIC/PASSPORT



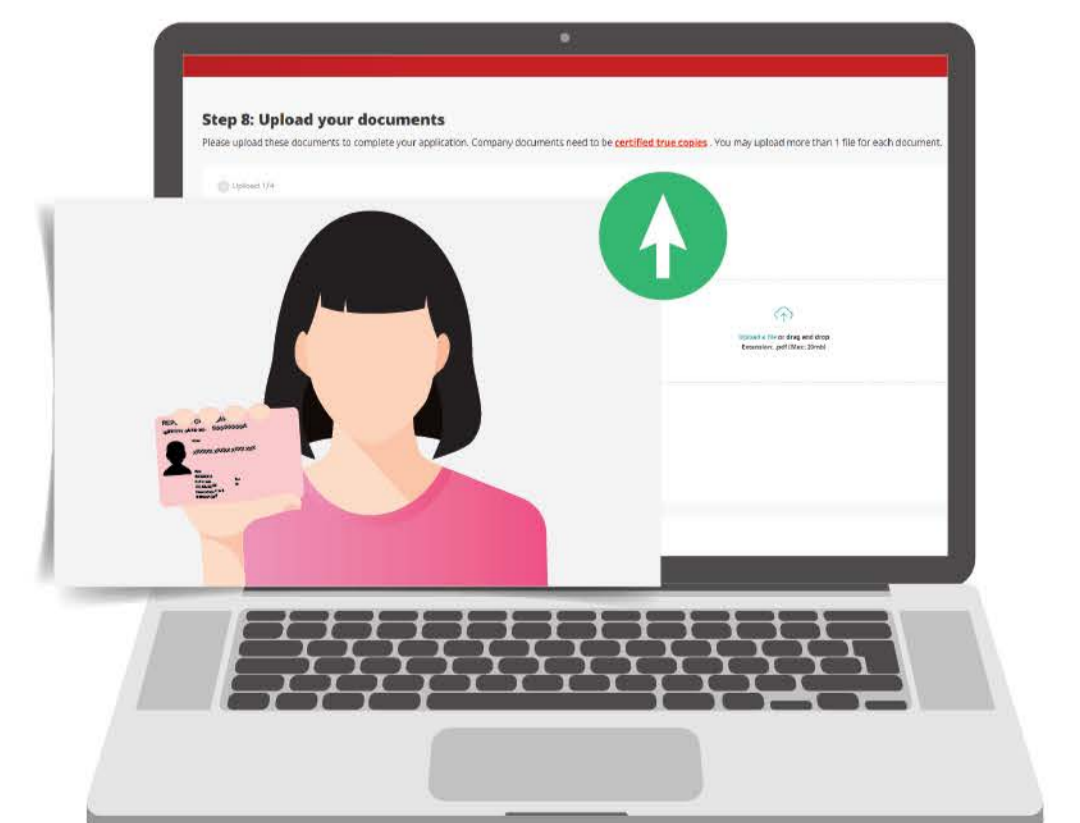
### STEP 1

Take an image of yourself holding the front of your NRIC/Passport on your right



### STEP 2

Ensure the camera is in **landscape (horizontal)** format when taking the photo



### STEP 3

Upload this image for the application