

FX Online

USER GUIDE



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1. FX Online Platform

1.1 About

CIMB's FX Online service is offered to first time users to perform remittance with foreign exchange payments with CIMB SG without having to open a CIMB Bank account. This service is available to first time users who do not hold any existing relationship with CIMB SG Bank.

1.2 Eligibility

For Private Limited:

- A new CIMB SG customer (ie. No existing banking relationship with CIMB SG)
- Singapore-registered with 100% local ownership
- Using a valid Myinfo Business Corppass login accessed by a director

For Sole Proprietor:

- A new CIMB SG customer (ie. No existing banking relationship with CIMB SG)
- Singapore-registered with local ownership
- Using a valid Myinfo Business Corppass login accessed by owner

Note: Each company can use this service **once** currently. Fund transfer must come from your existing company's bank account in Singapore.

Documents required to be uploaded within 10 days after first transaction:

For Private Limited:

- NRIC with Selfies and Signatures of all shareholders / directors / approved signatories
- Signed Board Resolution
- Certified True Copy of Memorandum and Articles of Association (M&AA) or Constitution

For Sole Proprietor:

NRIC with Selfie and Signature of sole proprietor



1.3 Flowchart

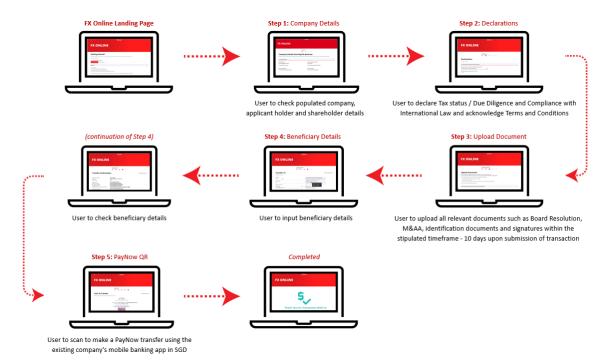


Mode of Application



Application Process

You are 5 steps away from performing a foreign exchange remittance payment transaction via FX Online, summarised below:



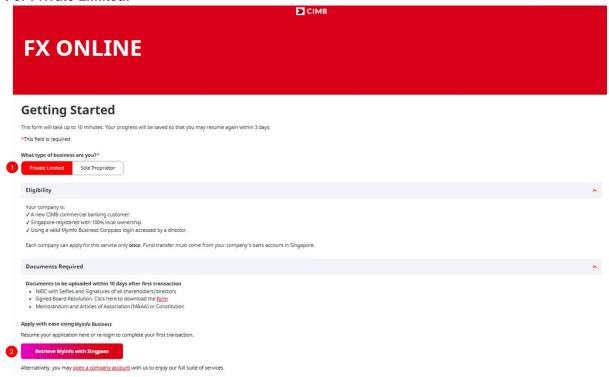


2. Starting an Application

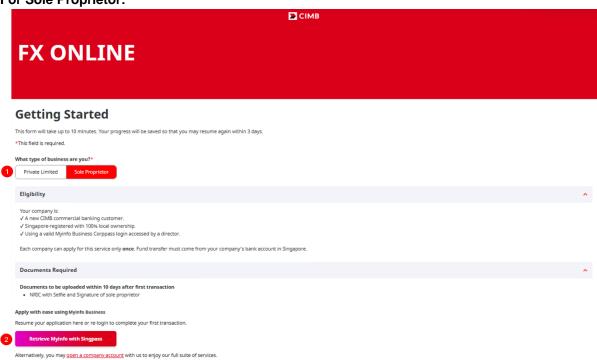
2.1 Selecting FX Online

- Browse our website and select FX Online Private Limited / Sole Proprietor.
- Click on "Retrieve Myinfo with Singpass" to apply.

For Private Limited:



For Sole Proprietor:





2.2 Mode of Application

There is only one mode of application:

• Via Myinfo Business, which is a service designed by the Singapore government that enables businesses to securely share their corporate data when filling out an online application.

2.2.1 Applying through Myinfo Business

Application via Myinfo Business profile will be redirected to the Corppass login page.

Enter in your UEN, Corppass ID and Password.

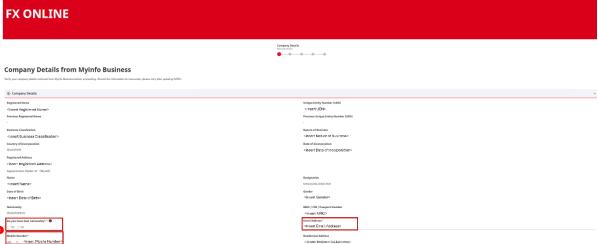
A mobile one-time password or Two-Factor Authentication would be required based on your Corppass settings.



2.3 Company Details from Myinfo Business

In this segment, your company details will be auto populated. If the information is incorrect, please update via Myinfo or ACRA and restart the application.

2 Provide us with the following details





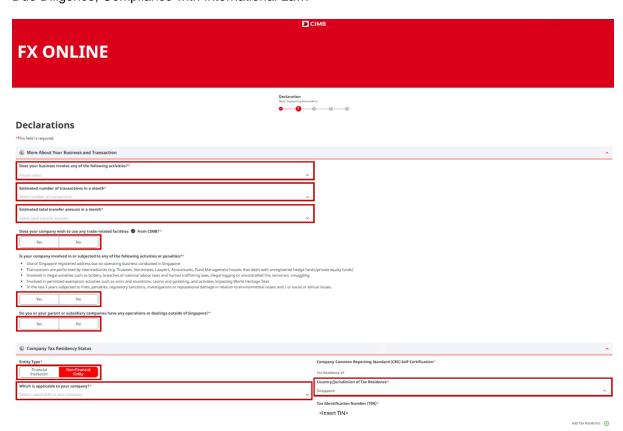
2.4 Director and Owners/Beneficial Owners

Information of your directors/owners/corporate shareholders will be auto populated on this page. You will be required to verify their details and to indicate his/her date(s) of birth. Only the director applicant's date of birth will be auto populated.



2.5 Declarations

Make your declarations on Tax Residence Status, Controlling Persons, Customer and Sustainability Due Diligence, Compliance with International Law.





For Entity Type, if the following is selected:

- Financial Institution >> Investment entity in a non-participating jurisdiction managed by another financial institution
 Non-Financial Entity >> Passive non-financial entity

 Controlling Person 1 <Insert Name>

 Individual Common Reporting Standard (CRS) Self-Certification*
 Type of Controlling Person*
 Please select

 Place of Birth*
 Singapore

 Passport Expiry*
 DD-MM-YYYY

 Tax Identification Number (TIN)*
 Investment of Tax Residence*
 Singapore
- Non-Financial Entity >> Publicly traded corporation

 © Company Tax Residency Status

 Inity Type*

 Financial Internation
 Which is applicable to your company?*
 Publicly traded corporation

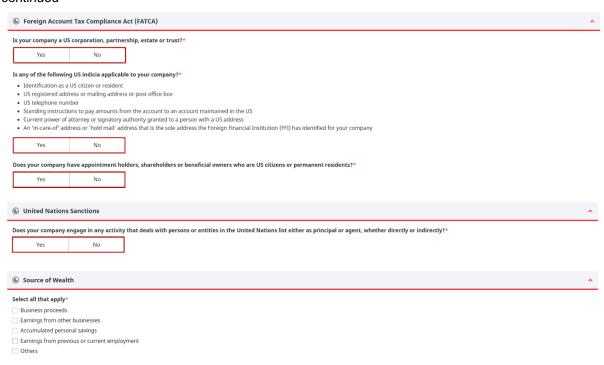
 Please indicate where your stock is regularly traded on*

 Add Tax Residence ①

 Add Tax Residence ②



continued





2.6 Review and Submit

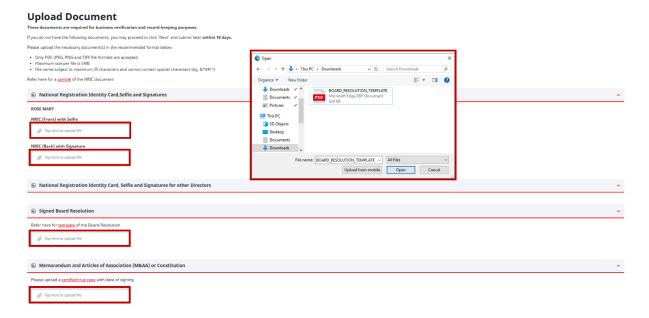
Review your summary of application here before clicking on "Next" as changes will not be allowed after this step.



2.7 Upload Documents

Upload documents such as Identification Documents and Signatures, Board Resolution and Memorandum and Articles of Association (if applicable).

Note: Documents can be uploaded during application or deferred to within 10 days after first transaction.





Guideline on Certified True Copy Documents to be uploaded:



Note:

- A Certified True Copy (CTC) is a copy of an original document that has been stamped or signed with the word "Certified True Copy" to confirm the copy is true and authentic by the following persons:
 - For Private Limited: 2 directors; or 1 director and 1 secretary; or 1 director if you
 have a single director
 - For Sole Proprietorship: Business owner
- The following is required for CTC documents (a) Signature of person certifying the document; (b) Name and Designation of person certifying the document; (c) Date of CTC; (d) CTC stamp / Written by hand if stamp is unavailable

Guideline on Identification Documents to be uploaded:

All images must be in landscape format. For back of NRIC document show back of NRIC on the left and Signature on the right



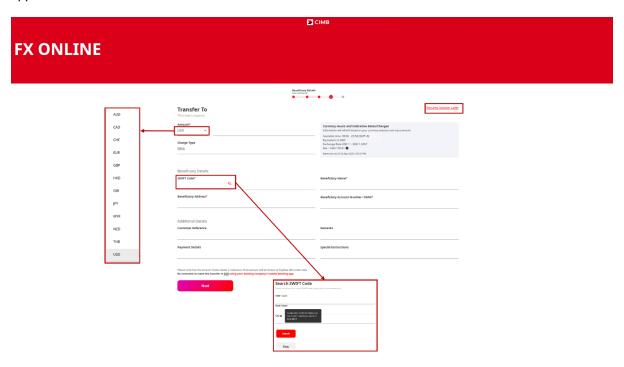


2.8 Beneficiary Details

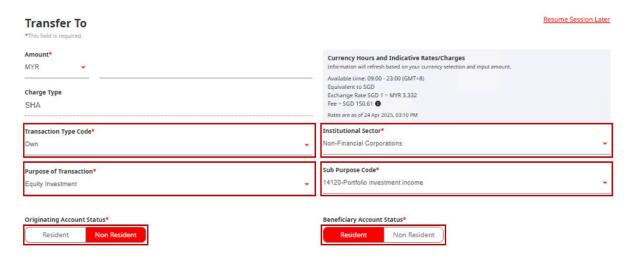
Input the details of the transaction, including the amount in foreign currency to be transferred, as well as the beneficiary details.

You may choose to leave and return to make the transfer later by clicking on the "Resume Session Later" and log in via corppass to continue making the transfer within 3 days.

Note: Please be reminded to make the transfer in SGD using your existing company's mobile banking app.



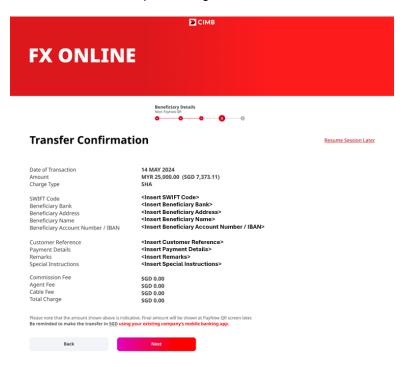
Additional details are required for selected currency. Please ensure that the correct information is provided.



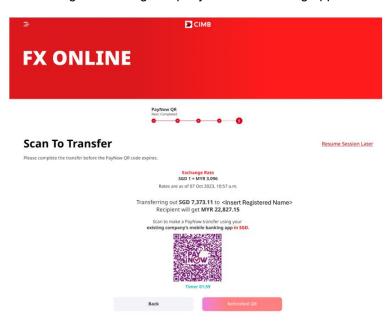


2.9 PayNow QR

Confirm the details of the transfer before proceeding.



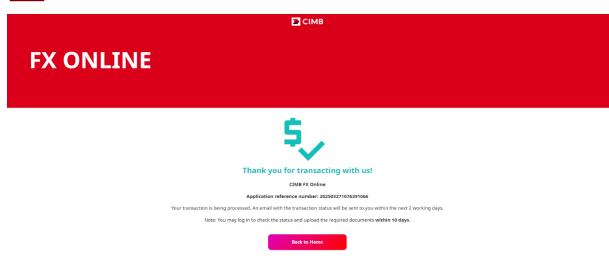
Make a PayNow transfer using the existing company's mobile banking app in SGD.



Upon successful completion of the transaction, you will receive an email confirmation in the email address registered during the application process. Further transaction status updates will be sent to the same email address within the next 2 working days.

Note: You may log in to check the status of the transaction and upload the required documents within 10 days.





3. Miscellaneous

3.1 Saving Application

You can save your application should you wish to exit and resume from where you left off within 3 days.

Check your details carefully before clicking 'Next' as changes will not be allowed after this step. Click 'Back' to amend or 'Save as Draft' to resume again within 3 days.



3.2 Resume Saved Application

Resuming saved application allows you to start from where you have left off in an existing application. You can resume applications within 3 days from the start of the application by logging in using your UEN, Corppass ID and Password.

4. Glossary

4.1 Dictionary of Key Terms

Accounting and Corporate Regulatory Authority (ACRA) is the national regulator of business entities in Singapore and has database of all Singapore entities.

Unique Entity Number (UEN) is the standard identification number of an entity in Singapore, normally issued by ACRA.

Myinfo Business is a service designed by SG government to enable businesses to manage data for simpler online transactions.

Corppass is a corporate digital identity meant for businesses and entities. It is the log in details for Myinfo Business for authorised individuals.

Board Resolution is the document that is needed to record decisions concerning company affairs, such as bank account opening.

Memorandum and Articles of Association (M&AA) refers to the constitution of the company. It is the document which contains information on the company's structure and defines the rules by which a company must operate.