

Personal Particulars Update Form

Update your mailing address and contact details via Clicks internet banking for greater convenience – skip the mailing time and keep it hassle-free.

1. Fill in the mandatory sections and any applicable sections you wish to update. Please use BLOCK letters and tick the boxes where applicable.
2. Kindly refer to the Notes on Page 3 for important information and the required documents that must be submitted to us to process your request.
3. Form is for 1 customer only. If the update of personal particulars is for Supplementary Credit Cardmember, the Supplementary Cardmember will be required to fill up this form.
4. Your request will be processed within 5 business days upon receipt of the completed form.

Please mail the completed form to:

CIMB Bank Berhad, Account Services
Privy Box No. 920727, Singapore 929292

About Myself

Name in Bank's Record:

NRIC/Passport No. in Bank's Record:

Section 1: Update My Name, NRIC/Passport No. & Nationality

Name as per NRIC/Passport*:

☐

Dr

☐

Mr

☐

Mrs

☐

Ms

☐

Mdm

*Please log in to CIMB Clicks to change your Preferred Name if required.

New NRIC/Passport No.:

Singapore Permanent Resident:

☐

Yes

☐

No

(If your new NRIC/Passport No. is due to a nationality change, complete the Nationality(ies) section instead.)

Nationality(ies) (Please list all you currently hold - exclude permanent residency).

Country:

NRIC/Passport No.:

Country:

NRIC/Passport No.:

Section 2: Update My Contact Numbers

Field marked with * is mandatory. All previously registered contact number(s) (including mobile, home and office number) will be replaced by the number(s) listed below.

Primary Mobile*:

Alternate Number:

+

-

Country Code

Mobile No.

+

-

Country Code

Mobile No.

Section 3: Update My Email Address

All previously registered email address(es) will be replaced by the email address listed below.

Email Address:

Section 4: Update My Other Personal Details

Occupation:

Marital Status:

Name of Company:

Nature of Business:

Section 5: Update My Residential/Mailing Address

Update my/our mailing address for the following account(s) and service(s) (Please tick accordingly):

- ☐ All Deposit Accounts
Applicable for Savings, Checking and Fixed Deposit Account (SGD and Foreign Currency including Structured Deposit) only.
- ☐ All Investment Accounts
Applicable for Dual Currency Investment, Custody Accounts, Reverse Repo and Structured Notes Accounts only. For Unit Trust and Insurance Accounts, please fill up a 3rd Party Form.
- ☐ All Loan Account
- ☐ All Credit Card Accounts
Only Principal Cardholder can authorise the change of address.

☐ Only update the following Account No.(s):

1.
2.
3.
4.

New Residential Address (Please do not provide a P.O. Box Address):

Postal Code: Country:

New Mailing Address (If different from Residential Address):

Postal Code: Country:

Authorisation And Agreement (Mandatory)

I/We hereby declare that all information provided by me/us in connection with this form is true, accurate and complete.

I/We hereby agree to inform the Bank if there is any change in any of the details I/we have provided to the Bank in this application. I/We understand and agree that it is my/our sole responsibility to inform and update the Bank of any changes to my/our personal information. I/We hereby agree to indemnify and absolve the Bank of any liability arising out of any use and/or disclosure by the Bank of any inaccurate or incomplete information due to my/our failure to update the Bank promptly of any changes to my/our personal information.

I/We have read the notes set out herein and I/we agree that the Bank may update my/our records after the Bank has conducted its internal verification.

Please provide a brief background/explanation in the space below if any of the following apply to you (leave blank if none apply):

- I have one or more US indicia¹ and am not a US person².
- I am updating from a US or (+1) contact number and/or US address in the Bank's records to one in a different country/jurisdiction and am not a US person².

¹ US indicia refers to US citizen or resident; US place of birth; US residence or mailing address (including a US post office box); US contact number; Standing instructions to transfer funds to an account maintained in the US; Effective power of attorney or signatory authority granted to a person with a US address; An "in-care-of" or "hold mail" address.

² US person refers to an individual who is a US Citizen or US resident alien (including US green card holder).

Only applicable for Joint-and account mailing address update.

Signature of Principal Account Holder/Credit Card Holder

Signature of Joint Account Holder

Date (DD/MM/YYYY):

Full Name as per the Bank's records:

Date (DD/MM/YYYY):

If the update of personal particulars is for Supplementary Credit Cardmember, the Supplementary Cardmember will be required to sign.

Notes:

- The forms and document checklist listed below can be found on our official CIMB Singapore website (i.e. Printable forms).
- Common Reporting Standard (CRS)* self-declaration form is required for the following updates:
 - Change of Nationality.
 - Change of contact number and/or address to a different country/jurisdiction from the existing bank's records.
- If you are a US person, please submit the completed FATCA Declaration and Form W-9.
- If any of the following apply to you, please refer to the document checklist for the documents required:
 - Renunciation of US citizenship
 - I have one or more US indicia² and am not a US person¹.
 - I am updating from a US or (+1) contact number and/or US address in the Bank's records to one in a different country/jurisdiction and am not a US person¹.
- Section 1: Update My Name, NRIC/Passport No. & Nationality**
Please provide a copy of the following documents: Either (i) New NRIC (Singaporean/Singapore PR), (ii) New Malaysian ID (Malaysian) or (iii) New Passport (Foreigner) and confirmation letter if you are renouncing Singapore citizenship.
- Section 2: Update My Contact Number & Section 3: Update My Email Address**
 - If you are currently receiving CIMB Clicks SMS-OTP and E-alerts, they will be linked to the primary mobile number provided herein.
 - If you are currently receiving E-alerts via email, it will be linked to the Primary email address provided herein.
 - Updating your contact number and/or email address will not change your preferred mode of receiving E-Alerts. If you wish to update your E-Alerts preference, please login to CIMB Clicks to do so.
 - For security reasons, each mobile number can only be used by one customer for receiving E-Alerts and CIMB Clicks SMS-OTPs. Similarly, each email address can only be used by one customer for receiving E-Alerts.
- Section 5: Update My Residential/Mailing Address**
If you wish to update your residential address, please provide proof of residential address: Either (i) National Identity Card reflecting the new address, (ii) latest utility or telephone bill, (iii) latest Bank Statement, or (iv) correspondence from a government agency.
Please note that only the mailing address will be updated if the above supporting document is not received.
For a Joint-And deposit account, any change in account mailing address must be authorised by all account holders.
- Investment Account(s) refers to Structured Deposit, Dual Currency Investment, Custody Account, Reverse Repo and Structured Notes Account only. Please fill up 3rd party form for Unit Trust and Insurance.
- Signature will be verified against your signature record with the Bank.
- Thumbprint (if required) must be affixed in the presence of a bank officer.

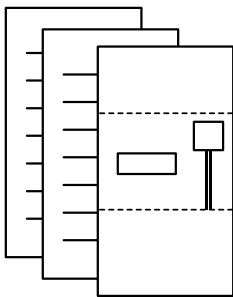
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² US indicia refers to US citizen or resident; US place of birth; US residence or mailing address (including a US post office box); US contact number; Standing instructions to transfer funds to an account maintained in the US; Effective power of attorney or signatory authority granted to a person with a US address; An "in-care-of" or "hold mail" address.

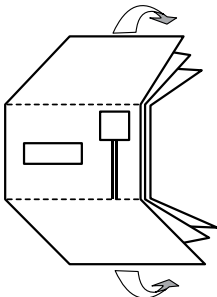
FOR BANK USE ONLY			
U.S. Indicia ☐ U.S. Citizen/Resident ☐ U.S. Address ☐ U.S. Phone No. (+1) ☐ U.S. Birth Place ☐ P.O.A/Authorised Signatories ☐ Hold Mail			
Channel of Request: ☐ Branch ☐ Mail-in ☐ Email (VL: _____)			For Hardcopy PPU only: ☐ Tick if PPU has been scanned for processing.
Verified By (Attending): Date:		Approved By (Attending): Date:	
Processed By (ECO): Date:	Processed By (ASD): Date:	Checked By (ASD): Date:	Checked By (ECO): Date:

HOW TO USE THE BUSINESS REPLY ENVELOPE (BRE)

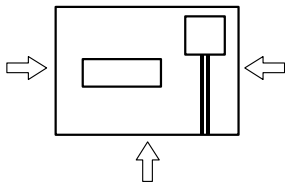
NOTE: Kindly fold along the dotted lines with this side facing out.



1. Place documents together with the BRE.



2. Fold inwards along the dotted lines as indicated.



3. Seal along edges with clear tape (do not staple). Drop sealed envelope into post box.

Fold Here

**Business Reply Service
Permit No. 08457**



CIMB BANK BERHAD
Attn: Account Services
Privy Box No. 920727
Singapore 929292

Strictly Private and Confidential

Postage
will be paid
by addressee.
For posting in
Singapore only.



Fold Here